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BASIC TRAINING SCHOOL SCHEDULE

PAGE	COURSE TITLE	JAN	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
B-1	INDUCTION COURSE	ENTRANCE-ON-DUTY PROCESSING							
B-2	NATIONAL INTELLIGENCE ORIENTATION	4			3				
B-3	BASIC ORIENTATION	7	DDP 25	7	DDI 25	4	DDP 22	2	DDI 20
B-4	ADMINISTRATIVE PROCEDURES	31	11		4	15	6	17	
B-5	OPERATIONS SUPPORT			28	25	25	20	27	22
B-6	HUMAN RESOURCES PROGRAM	SCHEDULED UPON REQUEST							
B-7	BASIC SUPERVISION		14	28	21	1	18	29	16
B-8	BASIC MANAGEMENT	31	11	7	18	4	15	2	13
B-9	CLERICAL INDUCTION	ENTRANCE-ON-DUTY PROCESSING							
B-10	CLERICAL ORIENTATION	ENTRANCE-ON-DUTY PROCESSING							
B-11	CLERICAL RE-ORIENTATION	SCHEDULED UPON REQUEST							
B-12	GRAMMAR REVIEW			7	25	2	20	27	15
	PUNCTUATION & CAPITALIZATION		7	25	4	22	31	17	25
B-13	SHORTHAND THEORY REVIEW	SCHEDULED UPON REQUEST							
	INTRODUCTORY SHORTHAND DICTATION	SCHEDULED UPON REQUEST							
	INTERMEDIATE SHORTHAND DICTATION	SCHEDULED UPON REQUEST							
	ADVANCED SHORTHAND DICTATION	SCHEDULED UPON REQUEST							
B-14	NON-CLERICAL BASIC TYPING	SCHEDULED UPON REQUEST							
	TYPING TECHNIQUES REVIEW	SCHEDULED UPON REQUEST							
	ADVANCED TYPING	SCHEDULED UPON REQUEST							
B-15	INSTRUCTIONAL TECHNIQUES			28		23	27		25

JANUARY 1955

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TR CC 100-1
TR CC 101-1
CHART NO. 1

CIA OFFICIALS ONLY INTELLIGENCE TRAINING SCHEDULE

PAGE	COURSE TITLE	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST
I-1	INTELLIGENCE PRINCIPLES & METHODS			28	22			
I-2	WORLD COMMUNISM		28	18	4	22		
I-3	INTELLIGENCE REFRESHER					16	3	
I-4	SCIENTIFIC INTELLIGENCE							27
I-5	INTELLIGENCE BRIEFING		28	11				15
I-6	INTELLIGENCE WRITING			14	20			
I-7	READING IMPROVEMENT		14	25	2	13	16	22
I-8	ADVANCED READING IMPROVEMENT		28	7	15	25	10	20
I-9	READING IMPROVEMENT FRENCH	7			2	27	6	29

L-1, L-59 LANGUAGE & AREA TRAINING - INTERNAL FOR SCHEDULES CONTACT THE LANGUAGE & EXTERNAL TRAINING SCHOOL

E-1, E-22 EXTERNAL TRAINING FOR SCHEDULES CONTACT THE LANGUAGE & EXTERNAL TRAINING SCHOOL

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TR CG 100-1
TR CG 101-1
CHART NO. 2